

Job Opportunity

ICE SE Clean Energy & Climate Policy Program Manger

Status:	Full Time
Location:	Ottawa, ON. Occasional Remote work available.
Apply:	Apply on the ICE website
Closing Date:	November 20, 2022

ABOUT INDIGENOUS CLEAN ENERGY

The Indigenous Clean Energy (ICE) Social Enterprise is a pan-Canadian not-for-profit platform which advances Indigenous inclusion in Canada's energy futures economy through Indigenous leadership, and broad-based collaboration with energy companies, utilities, governments, development firms, cleantech innovators, academic sector, and capital markets.

Our **mission** is to stimulate collaboration that facilitates leadership by, and meaningful collaboration with, Indigenous Peoples in the transition to a clean energy future.

This drives us towards our **vision** of a collaborative, community-driven clean energy future that respects the rights of Indigenous Peoples and enriches their communities.



POSITION SUMMARY

Indigenous communities have been at the forefront of clean energy development across Canada for the past two decades. Increasingly, renewable energy, energy efficiency and conservation, advanced energy systems and green energy infrastructure projects with Indigenous participation are becoming major contributors through Greenhouse Gas reduction across the country. Indigenous Clean Energy (ICE) is the national hub for Indigenous clean energy participation. ICE wishes to strengthen its capacity to provide strategic input and analysis into policies and programs at the interaction of clean energy and climate action being developed and implemented by governments (federal and provincial/territorial), major corporation and capital markets.

ICE's Policy and Programs Manager will play a role for this function, working closely with Senior Manager of ICE's Clean Energy and Climate Policy portfolio as well as senior ICE management. This role is a unique opportunity to advance Indigenous-centered approach to decarbonizing Canada's economy. The role will be a prime point of contact with major ICE relationships such as those with Indigenous Services Canada and Environment and Climate Change Canada, among other organizations. ICE has a definitive viewpoint that the promotion of Indigenous clean energy and climate action through policies, programs, and the range of legislative, regulatory and fiscal mechanisms must be based on shared decision-making and program management equivalency.

RESPONSIBILITIES

- » Work alongside ICE Directors and ICE Senior Manager of Clean Energy Portfolio to develop the Climate Portfolio;
- » Act as a primary point of contact to several large organizations;
- » Develop relationships with outside contractors and organizations while acting as a representative of Indigenous Clean Energy;
- » Coordinate meetings and communications on behalf of the organization;
- » Attend networking events and conferences;
- » Write and review documents and agreements relating to clean energy policies;
- » Some travel will be required for this position;

EDUCATION, EXPERIENCE & SKILLS

The below list represents our ideal set of qualifications. We encourage you to apply if most of these are a fit, even if there's one or two that aren't:

- » Bachelor or Master's degree in a related field such as clean energy, public policy and management, climate change, economics, research energy systems or commensurate experience that would provide equivalent training.
- » Background understanding of Canada's energy system and climate policy environment including carbon pricing is a strong asset, but we are open to candidates who feel they could transition to this work with facility.
- » A minimum of four years of work experience in the fields noted, and experience with clean energy-climate with or in Indigenous communities would be particularly valued.
- » Strong interrelationship skills for working collaboratively with Indigenous communities and peoples, and clean energy-climate action partners in governments, corporations and financial firms.
- » Clear comfort with both qualitative and quantitative information and research methods. You should be highly comfortable with analysis using different approaches.
- » Strong manager with a proven ability to lead relationships and assignments, including motivating a team of internal/external colleagues towards a common goal, and staying on top of competing priorities.
- » Strategic mindset as well as a 'getting things done' approach to clean energy and climate action projects through Indigenous leadership and project ownership especially to further connections with policymakers.
- » Technical literacy in terms of clean energy and climate action among the areas of renewable energy, energy efficient housing, advanced energy systems and green energy infrastructure
- » Financial skills in terms of budget preparation and reporting. Some exposure to the government and corporate fiscal and funding arrangements would be a definite asset.
- » Skilled writer able to produce compelling written briefs, funding proposals and reports, especially ones that bring and amplify an Indigenous worldview integrating clean energy projects and initiatives, with demonstrable climate action, notably mitigation-focused greenhouse gas emissions reduction.
- » Ability to make engaging oral presentations to small and large groups, virtually and in-person
- » Willingness to travel occasionally anywhere in Canada.

ICE is committed to Indigenous inclusion in clean energy projects and climate action. As such, we highly encourage applications from members of First Nations, Métis, Inuit, persons and attach priority to the employment of Indigenous peoples. We also welcome applications from people from visible minorities, with disabilities, and persons of all sexual orientations and gender identities, and others with the skills and knowledge to help provide a diverse range of perspectives.

ATTRIBUTES

- » Resourceful, dependable and creative;
- » Able to take initiatives and work with minimal supervision in a small office environment/remote;
- » Very strong communicator;
- » Detail oriented;
- » Excellent time management, organization and prioritization skills;
- » Flexibility to work extended hours on occasion.

We are an equity employer and encourage all interested people to apply. **However, First Nations, Inuit or Métis candidates will be given priority, please self-identify.**

We thank all those who apply however, only those considered for an interview will be contacted